

LYME CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Draft Minutes
May 4, 2023
LCS Library – 6:00 PM

Call to Order by Deanna Lothrop, Board of Education President, at 6:00 PM
Pledge of Allegiance

MISSION STATEMENT

Preparing Today's Students to be Tomorrow's Citizens.

PUBLIC HEARING:

Superintendent Patricia Gibbons conducted the Annual Budget Hearing outlining budget details of the Lyme Central School Board of Education's Proposed Annual Budget for the 2023-2024 school year.

The Annual Budget Vote/Board Member Elections: May 16, 2023 at Lyme Central School, 7:00 AM – 8:00 PM.

REGULAR MEETING

MEMBERS PRESENT:

Deanna Lothrop, President
Scott Rickett
Ray McIntosh
Sherri Wilson, District Clerk

Kathy Gardner, Vice President
Lynn Reichert
Shauna Dupee
Jon LaFontaine

MEMBERS EXCUSED:

ADMINISTRATORS PRESENT:

Patricia Gibbons, Superintendent
Christopher Marshall, Principal/Athletic Director
Ariana Morrison, District Treasurer

ADMINISTRATORS EXCUSED:

Deborah Wilkinson, Curriculum & Data Coordinator

OTHERS PRESENT: No others present

PRESENTATIONS: No presentation

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Kathy Gardner, and seconded by Jon LaFontaine. Motion is approved 6 – 0.

1. Approval of Minutes:

- April 20, 2023 - Regular Meeting
- April 25, 2023 – Special Meeting, Jefferson- Lewis Budget Vote & Member Election

2. Approval of Buildings and Grounds requests:

- **May 15, 2023:** Student Council Blood Drive, K. Aubertine/S. Doney – American Red Cross – LCS Gym – 10:30 AM – 3:30 PM
- **May 23, 2023:** Dance World/Copley House Dancers, Cynthia Babel – Dance Recital – LCS Stage/Gym – 5:00 – 8:00 PM. Certificate of Liability has been provided.
- **June 3, 2023:** Positivity Club Volleyball Tournament, K. Aubertine – LCS Outdoor Volleyball Court, or LCS Gym (as backup for inclement weather) – 10:00 AM – 8:00 PM
- **June 26-Aug. 11, 2023:** CYC Junior Division Sailing Camp, Cathryn Sellers – LCS Fields, Lunch Recess – 11:30 AM – 1:00 PM

3. Conferences and Workshops:

- **May 25, 2023:** End of Year Planning for McKinney-Vento Liaison, Tina Kimmis – Webinar – 9:30-10:30 AM

4. Approval of Financial Reports:

- School Business Report – (Verbal)
- Treasurer's Report, March 2023
- General Fund Warrant #35

- School Lunch Fund Warrant #15
- Federal Fund Warrant #9

REGULAR AGENDA

Other Discussion and Action

1. Public Comments:

- Board Member Mr. Jon LaFontaine inquired about when the fall and winter coaches would be appointed, specifically the Boys' Varsity Basketball Coach. He stated he was approached by a community member, who had been contacted by the JCC Mens' Basketball Coach to ask about entering the LCS Boys' Basketball team in the JCC Summer League. Mr. Marshall responded that he hopes to have many of the coaching appointments done at the June and/or July meetings.

2. Ongoing Agenda Items:

- None at this time

3. Board Information:

- **May 16, 2023:** Annual Meeting 2023-24 Budget Vote and Board of Education Member Election – 7:00 AM – 8:00 PM – LCS STEM Lab, rm. 140
- **May 22, 2023: Invitation Reminder:** JLSBA Annual Dinner Meeting – Tug Hill Vineyards – 5:00-8:00 PM
- **June 23, 2023: Class of 2023 Commencement** – Kenneth B. Towne Gymnasium – 6:00 PM
- **July 3, 2023: Reorganization/Regular Meeting** – LCS Library – 8:30 AM

4. Board Information, LCS Events (no action required):

- **Apr. 27, 2023:** HS Chorus Concert Rehearsal, M. Gehrke – LCS Gym/Stage – 8:20 - 9:03 AM
- **May 1-11, 2023:** All Grades Concert Dress Rehearsals, M. Gehrke – LCS Gym/Stage – 1st, 2nd, 9th periods
- **May 3-5, 2023:** Elem. Grades Concert Rehearsal, M. Gehrke – LCS Gym/Stage – 8:20 - 9:03 AM
- **May 3 & 5, 2023:** HS Chorus Concert Rehearsal, M. Gehrke – LCS Gym/Stage – 9:05 - 9:49 AM
- **May 8 & 10, 2023:** Jr./Sr. Band Concert Dress Rehearsal, E. Johnson – LCS Gym/Stage – 9:05 - 9:49 AM
- **May 10, 2023:** Gr. 5-6 Band Concert Rehearsal, E. Johnson - LCS Gym/Stage – 2:12-2:50 PM
- **May 9 & 11, 2023:** Gr. 4 Band Concert Rehearsal, E. Johnson - LCS Gym/Stage – 2:12-2:50 PM
- **May 16, 2023:** Gr. 9-10 Field Trip, T. LaVancha – Fort Drum's Army Career Day – 8:20 AM – 2:00 PM
- **May 22-June 8, 2023:** Class of 2023 Senior Portfolio Presentations – LCS Conference Room – 3:00-4:00 PM
- **May 24, 2023:** Pre-Calc./Calculus Students Field Trip, T. LaVancha – JCC CLEP Exams – 8:50 AM – 2:00 PM (revised date)
- **June 1, 2023:** LCSTA CARE Awards, S. Perkins – LCS Gym – 6:00-7:00 PM
- **June 15, 2023:** Gr. Pre-K Field Trip, I. Sullivan – Old McDonald's Farm – 9:00 AM – 2:00 PM

5. Board Discussion/Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the disposal of the ballots from the May 17, 2022 Annual Budget Vote and Board Member Election for the 2022-2023 school year.

Motion for approval by Ray McIntosh, seconded by Scott Rickett. Motion is approved 6 – 0.

6. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve, as per the LCSTA contract, "If by May 1, two (2) or more unused snow/emergency days remain, bargaining unit members will not be required to report for work on one (1) day to be determined by the Superintendent after discussion with the Association President." Therefore, May 25, 2023 will be added to the Memorial Day Holiday. The District/Building will be closed on Thursday, May 25, 2022.

Motion for approval by Scott Rickett, seconded by Ray McIntosh. Motion is approved 6 – 0.

7. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the **2023-2024 Jefferson-Lewis BOCES Final Services Commitment Form**.

Motion for approval by Jon LaFontaine, seconded by Kathy Gardner. Motion is approved 6 – 0.

8. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the equipment disposal request from the **Library Department** for a total of 455 books deemed damaged and/or outdated and no longer usable by the district.

Motion for approval by Ray McIntosh, seconded by Jon LaFontaine. Motion is approved 6 – 0.

9. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the recommendations of the Committee on Special Education and/or the Committee on Preschool Special Education for the **2022-23** and **2023-2024** school years.

Motion for approval by Scott Rickett, seconded by Ray McIntosh. Motion is approved 6 – 0.

ADMINISTRATIVE REPORTS:

Principal/Athletic Director Report, Mr. Chris Marshall
Curriculum & Data Coordinator Report, Mrs. Deborah Wilkinson
Superintendent Report, Ms. Patricia Gibbons

CORRESPONDENCE AND COMMUNICATIONS

10. Correspondence Log: Following meeting held on April 20, 2023

11. Calendar of Events: May, 2023

12. ITEMS FOR NEXT MEETING, June 8, 2023

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RECOMMENDATIONS AND ACTION

13. Board Action:

No personnel changes recommended

14. Motion for Adjournment:

There being no further business or discussion, a motion is requested adjourn the regular meeting.

Motion for approval by Shauna Dupee, seconded by Jon LaFontaine. Motion is approved 6 – 0.

Time adjourned: 6:38 PM.

Respectfully submitted:

Sherri Wilson - District Clerk

- Supporting documents may be found in supplemental file dated, May 4, 2023
- All minutes are unofficial until approved by the Board of Education